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DELHI INSTITUTE OF HERITAGE RESEARCH & MANAGEMENT
(GOVT. OF NCT OF DELHI)

(Affiliated to GGS Indraprastha University)

18-A, SATSANG VIHAR MARG, QUTUB INSTITUTIONAL AREA, NEW DELHI - 110067

Phones : (11) 26567324, 26567326, Fax : (11) 2656 36 79, E-mail: dihrm@bol.net.in

Ref. No.: F2(371)/Admin/AMC-UPS/2016-17/-18

Dated : 14-11-17

To,

Sub: Request for UPS Annual Maintenance Contract (AMC Comprehensive) rates

Sir/Madam,

The Delhi Institute of Heritage Research and Management invites rate quotation for the Annual Maintenance Contract (AMC Comprehensive) of the following UPS Items. Please quote your most competitive rate for the above mentioned work. You should quote your rate in sealed envelop in the following proforma:

List of IT Equipments/items etc. for the AMC (comprehensive)

Sl. No.	Description	Qty.	Total amount (in Rupees) inclusive of all costs/tax
1	700 VA UPS with 60 minutes backup, KEPTRON	4	
2	1 KVA offline/online Luminous	12	
3	700 VA L1 UPS, KEPTRON	3	

You are advised to visit the office to see the hardware on 20.11.2017 between 11.00 a.m. to 4.00 p.m. for submitting the rates / quotations in the above format of the listed items from sl. 1 to 3 within 21 days from the date of issue of this letter i.e. on or before 04.12.2017 (between 11.00 a.m. to 5.00 p.m.) in a sealed envelop with technical and financial bids alongwith the name of the firm on it.

All formalities may be fulfilled as per Department of IT guidelines vide letter no. F3(3)/2004/IT/Pt.III/971-990 dt. 06.02.2013 and circular No. 3(3)/2004/IT/10189-10363 dt. 03.11.14.

Thanking you,

Yours faithfully,

(Sushil Kumar Gaur)

Copy for information to:

1. Director
2. HOD
3. Registrar
4. Admin-I/II
5. Computer Section for uploading on website