



# DELHI INSTITUTE OF HERITAGE RESEARCH & MANAGEMENT

(GOVT. OF NCT OF DELHI)

(Affiliated to GGS Indraprastha University)

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Ref. No.: F2(226)/Admin/AMC/2014-15 (Part file)/135

Dated : 26.09.2018

**BY HAND**

To,

**Sub.: Quotation for refill of Canon Color Printer LBP5970 drum cartridge.**

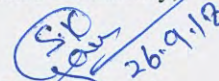
Sir,

I am directed to convey that the Institute is in the need to refill the canon color printer LBP5970 drum cartridge (four in numbers). You are therefore requested to please furnish the rate quotations as per specifications given below:

Sl. No.	Item specification	Quantity	Rate (inclusive all taxes)
1	Canon color printer LBP5970		
	1. Drum cartridge 102/302/702 – black color	01	
	2. Drum cartridge 102/302/702 – yellow color	01	
	3. Drum cartridge 102/302/702 – magenta color	01	
	4. Drum cartridge 102/302/702 – cyan color	01	

Kindly treat the matter on top priority basis and do the needful, also certify that provided specifications by you are as per specifications mentioned above.

Yours faithfully,

  
(Sushil Gaur)

Copy to:

1. Director
2. HoD
3. Registrar
4. Member Secretary, Purchase Committee
5. Chairperson, Purchase Committee